



ZIMBABWE ELECTRICITY TRANSMISSION & DISTRIBUTION COMPANY

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OUR REF:..... FN/ec

YOUR REF

WHEN CALLING WITH REFERENCE
TO THIS LETTER PLEASE ASK FOR

..... F. Nyamakambo.....

17 April 2024

To All Bidders

Dear Sir/Madam

CLARIFICATION NO. 4 FOR TENDER NO. ZETDC/INTER/01/2024 FOR THE SUPPLY, DELIVERY AND COMMISSIONING OF A BILLING SYSTEM FOR ZETDC

The above subject matter refers.

Attached herewith is **CLARIFICATION NO. 4** for Tender No. ZETDC/INTER/01/2024 for the Supply, Delivery and Commissioning of a Billing System for ZETDC in response to queries raised by participating Bidders.

Yours faithfully

F. NYAMAKAMBO
SUPPLY CHAIN MANAGER

TENDER NO. ZETDC/INTER/01/2024 FOR THE SUPPLY, DELIVERY AND COMMISSIONING OF A BILLING SYSTEM FOR ZETDC

CLARIFICATION NO. 4

Item	Description/Query from Bidder(s)	ZETDC Response
1.	<p>Special Condition of Contract – page 126</p> <p>Contract Administration Fee: The Contract Administration Fee set out in Part V of the Fifth Schedule of the Regulations is due upon the signing of the Contract and the applicable Fee is \$ [State applicable Fee or delete].</p> <p>Kindly confirm if Contract Administration Fee is applicable for this tender. If yes, what is the applicable fee?</p>	<p>Yes, Contract Administration Fee is applicable for this tender and the applicable fee payable to Procurement Regulatory Authority of Zimbabwe (PRAZ) will be provided to the winning Bidder in line with Part VI of the Fifth Schedule to the PPDA (General) Regulations, as amended by Statutory Instrument (S.I.) 193 of 2022.</p>
2.	<p>We are seeking ZETDC indulgence to share reasons to change from the current Billing system. It would be helpful if ZETDC could share challenges that were encountered with current system.</p> <p>The reasons for migration will help us to come up with a billing system that would ensure significant improvement besides meeting or even exceeding the required specifications in the Bid Document.</p>	<p>ZETDC is not in a position to share information pertaining to its current billing contract as this will greatly compromise the integrity of public procurement in terms of Section 4(1) (d) of the Public Procurement and Disposal of Public Assets (PPDA) Act.</p>
3.	<p>GCC 22.3. Payment schedule, “For regularly performed services; the specified period (usually one calendar month) for which payment will be made for the total amount of Services performed during that period”.</p> <p>Kindly let us know when do the payments for Product license costs, IT Infra cost related to DC & DR and Implementation cost shall be released?</p> <p>We understand that the AMC & Maintenance cost will be released on monthly basis. Please clarify.</p> <p>Since the above queries are crucial for such turnkey IT implementation projects, we request you to elaborate the payment terms during implementation & AMC.</p>	<p>The payments for product license costs, IT Infra cost related to DC & DR and Implementation cost will be released once the Contractor has delivered and submitted an invoice.</p> <p>When the Annual Maintenance Contract is signed the AMC costs will be paid quarterly in advance.</p> <p>However, kindly note that payment terms and conditions for the Main Contract, as per clause 1.1 “Preparation of Bids”, item 9 on page 5 of 126 in the Standard Bidding Document (SBD), are stated as: “Payment terms within 30 days after delivery and must be clearly stated. Invoices will be paid in United States Dollars.”</p>

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 17 APR 2024
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<p>4. Module Name: 2.3.7.1, Functional Requirements Summary: Quotation 2. Customer supplied materials a-cc (p72-73)</p> <p>Query:</p> <ol style="list-style-type: none"> 1. Materials? Are the physical equipment such as wires and meters used in the process of low-voltage new installation? 2. The quotation mentioned in the clause is the quotation of physical equipment or the quotation of work order acceptance business? <p>Please kindly clarify.</p>	<p>Yes, the materials include physical equipment such as wires and meters. Client provides own physical equipment and then ZETDC credits the client with energy units.</p> <p>The quotation being referred to is a quotation for physical equipment which includes materials, labour, transport and other administration costs.</p>
<p>5. Module Name: 2.3.7.5, Functional Requirements Summary: Billing of staff accounts</p> <ol style="list-style-type: none"> 1. Staff tariff on all staff accounts. 2. Ability to vary energy units to be drawn by staff 3. Ability to produce invoice for maximum allowable taxable benefit units 4. Separately produce bill/invoice for additional(excess) units consumed units by staff (to be settled by staff) 5. Ability to generate energy report generated from staff accounts. 6. Billing of staff accounts to be parameterised in order to effect any changes as may be required. (p43) <p>Query: What does the word "Employees" mean? Are they employees who use the system or employees of companies that create new files? Please kindly clarify.</p>	<p>Employees in this case are staff members of ZESA Holdings and its subsidiary companies who are entitled to electricity benefit.</p>

