Zimbabwe Electricity Transmission & Distribution Company

STANDARD BIDDING DOCUMENT

FOR THE

SUPPLY AND DELIVERY OF SF6 GAS

Closing Date : **23 March 2023**

Closing Time : **1000 hours**

ZETDC H/O PROCUREMENT
1 FEB 2023
2nd Floor, Southwing, Electricity Centre
25 S. Machel Avenue, Harare
Tel: 0242 750262
procurement@zetdc.co.zw

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Procurement Reference No:	**ZETDC/DOM/24/2022**
Procuring Entity:	ZETDC
Date of Issue:	17 February 2023

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Part 1: BIDDING PROCEDURES

1.0 References

The definitions used in the Public Procurement and Disposal of Public Assets Act [Chapter22:23] ("the Act"), the Public Procurement and Disposal of Public Assets (General) Regulations (Statutory Instrument No. 5 of 2018) ("the Regulations") and the General Conditions of Contract for the Procurement of Non-Consultancy Services apply to this Standard Bidding Document. The Act and the Regulations govern the submission of Bids and should be read by all Bidders.

Procurement Reference Number: ZETDC/DOM/10/2023

1.1 Preparation of Bids

You are requested to bid for the items described in the Statement of Requirements below, by completing and returning the following documentation:

1. The Bid Submission Sheet in this Part in the format specified in Part 1;
2. The Statement of Requirements in Part 2 in the format specified in Part 2;
3. All Bidders must complete all schedules without fail for them to be eligible bidders to attach a copy of every document necessary to demonstrate eligibility in terms of section 28 (1) of the Regulations;
4. Bidders must submit proof of registration with PRAZ in the relevant category;
5. A bid security of **US$ 500.00** in the format specified in this part;
6. Proof of payment of **US$ 350.00** Procurement Regulatory Authority of Zimbabwe Special Procurement Oversight Committee fee.
7. A copy of Certificate of Incorporation, CR 14; CR6;
8. Proof of registration with ZIMRA;
9. The Tenderer must clearly state Sub Total, VAT and Total Tender Price separately in the Price Schedule.
10. Payment terms are 30 days after delivery and must be clearly stated. Invoices will be paid in Zimbabwean dollars at prevailing Reserve Bank of Zimbabwe mid Auction Rate on the date of payment.
11. Minimum of three (3) Reference lists, i.e. letters from customers with active contact details showing Bidder's direct experience in the provision of similar goods.
12. Delivery period shall be 6 **weeks or better** to ZETDC Central Stores.

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13. Valid Letter of **authorisation from manufacturer** to be provided by Agents/Non-manufacturers.
14. **Technical Guarantee schedule** to be completed in full, signed for and shall be compliant with ZETDC requirements
15. **Valid Copy of ISO 9001/2** certification to be provided with the bid.
16. **Technical Brochures with detailed literature** covering the tendered items to be included in the bid.
17. Manufacturer's supply history of at least 3 years to be provided with the bid.
18. Partial bid shall not be accepted.
19. Results of **Type tests or type test reports** carried out by an independent Technical Institute on previously manufactured silica gel must be submitted with the bid.
20. Bidders should note that only the main offers will be considered. No alternatives or options will be entertained unless on a separate bid.
21. The SF6 gas shall be packed in 50kgs cylinders.

You are advised to carefully read the complete Bidding Document, as well as the Special Conditions of Contract in Part 3: Contract, which are available on the Authority's website, before preparing your Bid. Part 3: Contract is provided not for completion at this stage but to enable Bidders to note the Contract terms they will enter into if their Bid is successful. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction. All pages of the Bid must be clearly marked with the Procurement Reference Number above, the Bidder's name, and any reference number.

1.2 Lots

There are no lots for this Tender

1.3 Number of bids allowed

No Bidder may submit more than one Bid, either individually or as a joint venture partner in another Bid, except as a subcontractor. Conflict of interest will be deemed to arise if Bids are received from more than one Bidder owned, directly or indirectly, by the same person.

1.4 Clarifications

Clarification of the bidding document may be requested from ZETDC Supply Chain Manager in writing on duly signed company letterhead by email to procurement@zetdc.co.zw at any time on or before **13 March 2023**. If a prospective Tenderer sends an inquiry after the stated date or

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procurement@zetdc.co.zw

the inquiry is received by ZETDC after the stated date, ZETDC shall not respond to the inquiry but ignore it.

1.5 Responses to Clarifications

All responses to clarifications will be posted on ZETDC website www.zetdc.co.zw. Bidders should frequently check for updates on the website until the closing date of the tender.

1.6 Documents establishing conformity of services

To establish the conformity of the Services to the Bidding Document, the Bidder must furnish as part of its Bid a proposed methodology, work plan and schedule to establish that the services will be carried out in accordance with the required technical specifications and quality standards.

Standards for the provision of the Non-Consulting Services are intended to be descriptive only and not restrictive. The Bidder may offer in the Statement of Methodology, Work Plan and Schedule in this Part other standards of quality, provided that it demonstrates, to the Procuring Entity's satisfaction, that the substitutions ensure substantial equivalence or are superior to those specified.

1.7 Eligibility and qualification requirements

Bidders are required to meet the criteria in section 28 of the Act and section 28 (1) of the Regulations to be eligible to participate in public procurement and to be qualified for the proposed Contract. They must therefore

1. have the legal capacity to enter into a contract;
2. not be insolvent, in receivership, bankrupt or being wound up, not have had business activities suspended and not be the subject of legal proceedings for any of these circumstances;
3. have fulfilled their obligations to pay taxes and social security contributions in Zimbabwe;
4. not have a conflict of interest in relation to this procurement requirement;
5. not be debarred from participation in public procurement under section 72 (6) of the Act and section 74(1) I, (d) or (e) of the Regulations or declared ineligible under section 99 of the Act;
6. have the nationality of an eligible country as specified in the Special Conditions of Contract; and
7. have been registered with the Authority as a Supplier and have paid the applicable Supplier Registration Fee set out in Part III of the Fifth Schedule to the Regulations.

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In addition to these eligibility requirements, Bidders must demonstrate that they have the qualifications, resources and experience to perform the contract to satisfactory standards, as indicated in the Statement of Requirements.

Participation in this bidding procedure is restricted to Zimbabwean bidders and must attach Certification of Incorporation to confirm this.

1.8 Pre-bid meeting and Site Visit

No pre-bid meeting and Site Visit has been organized.

1.9 Validity of Bids

The minimum period for which the Bidder's bid must remain valid is sixty (60) days from the deadline for the submission of bids.

1.10 Submission of Bids

Bids must be submitted in writing in a sealed envelope to the address below, not later than the date and time of the deadline below. It is the Bidder's responsibility to ensure that they receive a receipt confirming submission of their bid that has correct details of the Bidder and the number of the Bid.

The Bidder must mark the envelope with the Bidder's name and address and the Procurement Reference Number.

Bids should be submitted in duplicate with one (1) original copy marked, "ORIGINAL" AND one (1) copy marked "COPY". All two (2) copies should be in sealed envelopes clearly marked with details of the tender, and should be deposited in a tender box situated at the below address. In the event of any discrepancy between the original and the copy, the original will prevail.

Late bids will be rejected. The Procuring Entity reserves the right to extend the bid submission deadline but will notify all potential bidders who have collected the bidding documents of the amended bid submission deadline.

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Date of deadline:	23 March 2023	**Deadline Time:**	**10:00 hours**
Submission address:	ZIMBABWE ELECTRICITY TRANSMISSION & DISTRIBUTION COMPANY (ZETDC) Ground Floor, Electricity Centre 25 Samora Machel Avenue Harare		
Means of acceptance:	Bids in the sealed envelopes shall be deposited in a tender box situated at the above address. All the bidders should record their bids in the tender submission register situated thereto, in the format prescribed in the register.		

1.11 Bid Opening

Bidders and their representatives may witness the opening of bids which will take place at the submission address immediately following the deadline.

1.12 Withdrawal, amendment or modification of Bids

A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative. However, no Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder or any extension of that period.

1.13 Bid Prices and Discounts

The prices and discounts quoted by the Bidder in the Bid Submission Form and in the Price Schedules must conform to the requirements specified in the Price Schedule included in Part 2: Statement of Requirements.

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1.14 Bid Security

The Bidder must include a bid security of **ZW$100,000.00** in the following form:

First Option. A certified bank cheque; or

Second Option. A bank guarantee; or

Third Option. A refundable cash deposit of **US$ 500.00** to the Procurement Regulatory Authority of Zimbabwe (PRAZ) – If the third option is chosen, bidders must also submit proof of payment of non-refundable Bid Bond establishment fees **of US$ 150.00**

IF A BIDDER CHOOSES SECOND AND THIRD OPTIONS THE FOLLOWING SHOULD BE NOTED:

Second Option

The required Bank Guarantee should include the following features and be redeemable in Zimbabwe in order for it to be considered valid:

1. Letterhead of registered commercial bank (i.e. the Supplier of the Bank Guarantee)
2. The Header has to clearly state that it is a Bank Guarantee.
3. Purpose of the Bank Guarantee to be clearly stated.
4. The date when the Common Seal of the said Surety was effected should be clearly shown.
5. Conditions of the said Obligations must be stated.
6. The physical address of the Surety should be given.
7. The validity period of the Bank Guarantee must be clearly stated.
8. Signature of surety and the date when it was endorsed must be clearly shown.
9. It must be an original document that is date stamped.
10. Bid Bonds from Insurance Companies are not acceptable.

The Bank Guarantee of the unsuccessful bidders will be released immediately after the award of the Tender while that of the winning bidder will only be released after signing of the contract.

Third Option

1. If Option 3 is chosen bidders must pay **US$ 500.00** for the Bid Security that shall be Refundable at the end of the bid validity period plus another **US$ 150.00** that shall be non-refundable for cash bid bond establishment fee in line with Part V of the Procurement Regulations (S.I.5219 of 2020). The amount is payable at Procurement Regulatory Authority

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of Zimbabwe (PRAZ), 9th Floor, Pearl House, 61 Samora Machel A venue, Harare or to be deposited in the following account numbers:

2 NON-REFUNDABLE (LOCAL)

BANK NAME:	COMMERCIAL BANK OF ZIMBABWE
ACCOUNT NAME:	PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE
ACCOUNT NUMBER:	01121064850020
BRANCH:	KWAME NKRUMAH

3 REFUNDABLE (LOCAL)

BANK NAME:	COMMERCIAL BANK OF ZIMBABWE
ACCOUNT NAME:	PROCUREMENT REGULATORY AUTHORITY OF ZIMBABWE
ACCOUNT NUMBER:	01121064850030
BRANCH:	KWAME NKRUMAH

NB: The bid security shall be valid for sixty (60) days after the closing of this tender and the original proof of payment must be submitted together with the bid.

Any bid not accompanied by a Bid Security in accordance with section 26 (3) of the Regulations, will be rejected by the Procuring Entity as non-responsive.

1.15 Evaluation of Bids

Bids will be evaluated using the following methodology:

1. Preliminary examination to confirm that all documents required have been provided, to confirm the eligibility of Bidders in terms of section 28(1) of the Regulation and to confirm that the Bid is administratively compliant in terms of section 28(2) of the Regulation.
2. Technical evaluation to determine their substantial responsiveness to the specifications in the Statement of Requirements;
3. Financial evaluation and comparison to determine the evaluated price of Bids and to determine the lowest evaluated Bid.

Bids failing any stage will be eliminated and not considered in subsequent stages.

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1.16 Currency

Bids should be priced in United States Dollars.

1.17 Award of Contract

The lowest evaluated bid after the application of any additional evaluation criteria, including any margin of preference, which is substantially responsive to the requirements of this Bidding Document will be recommended for award of the contract. The proposed award of contract will be by issue of a Notification of Contract Award in terms of section 55 of the Act, which will be effective until signature of the contract documents in accordance with Part 3: Contract. Unsuccessful Bidders will receive the Notification of Contract Award and, if they consider they have suffered prejudice from the process, they may, within 14 days of receiving this Notification, submit to the Procuring Entity a Challenge in terms of section 73 of the Act, subject to payment of the applicable fee set out in section 44 of and the Third Schedule to the Regulations.

1.18 Right to Reject

The Procuring Entity reserves the right to accept or reject any Bid or to cancel the procurement process and reject all Bids at any time prior to contract award.

1.19 Corrupt Practices

The Government of Zimbabwe requires that Procuring Entities, as well as Bidders and Contractors, observe the highest standard of ethics during the procurement and execution of contracts. In pursuit of this policy:

1. the Procuring Entity will reject a recommendation for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract or has been declared ineligible to be awarded a procurement contract under section 99 of the Act;
2. the Authority may under section 72 (6) of the Act impose debarment and other sanctions under section 74 (1) of the Regulations; and
3. Any conflict of interest on the part of the Bidder must be declared.

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1.20 Bid Submission Sheet

{Note to Bidders: Complete this form with all the requested details and submit it as the first page of your Bid. Attach the Price Schedule and Statement of Methodology, Work Plan and Schedule together with any other documents requested in Part 1. Any variation from the Statement of Requirements should be indicated in the Statement of Methodology, Work Plan and Schedule, otherwise you commit to complying fully with these Requirements.

Ensure that your Bid is authorised in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorised, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.

Bidders should mark as "CONFIDENTIAL" information in their Bids which is confidential to their business. This may include proprietary information, trade secrets, or commercial or financially sensitive information}.

Procurement Reference Number:	
Subject of Procurement:	
Name of Bidder:	
Bidder's Reference Number:	
Date of Bid:	

We offer to perform the services listed in the Statement of Requirements to the indicated specifications and standards, at the prices indicated on the attached Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is: ……*{days}* from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment.

Bid Authorised By:

Signature …….. **Name:** ……

Position: …….. **Date:** ……*(DD/MM/YY)*

Authorised for and on behalf of:

Company ……

Address: ……

……

ZETDC H/O PROCUREMENT

2nd Floor … 25 S. Machel Avenue … Tel: 0242 …

Part 2: STATEMENT OF REQUIREMENTS

2.1 List of Services and Price Schedule

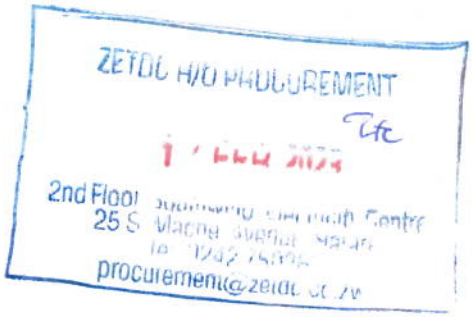
Procurement Reference Number: ZETDC/DOM/10/2023

Bidder's Name: _____

Bidder's Reference Number: _____

CURRENCY IS IN USD

Item No[1]	Description of Services	Quantity	Unit of Measure	Unit Price	Sub Total
				[to be provided by the Bidder]	*[to be provided by the Bidder]*
1	SF6 Gas (50kg)	50	Each		
Total price before vat					
Total VAT					
Total price including VAT					



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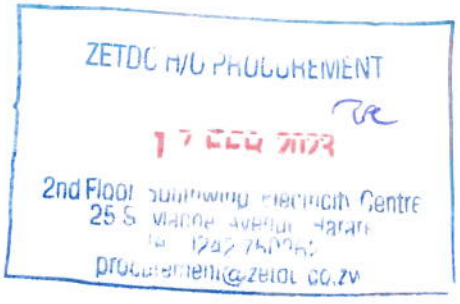
2.2 Delivery Schedule

Procurement Reference Number: ZETDC/DOM/10/2023

Bidder's Name: _____

Bidder's Reference Number: _____

Item No.	Description of Goods	Quantity	Physical Unit	Delivery Date Required by Procuring Entity	Bidder's offered Delivery period
1	SF6 Gas (50kg)	50	Each	6 weeks or better	



2.3 Technical Statement of Requirements

1. DEFINITION AND INTERPRETATION

A	Ampere
AC	Alternating Current
HV	High Voltage
Hz	Hertz
kg	kilogram
km	kilometer
kV	Kilo Volt
m	meter
m2	Square meter
min	minute
mm	millimeter
Nos.	numbers
ZETDC	Zimbabwe Electricity Transmission & Distribution Company
SF6	Sulphur Hexafluoride

2. SCOPE

This specification covers the supply and delivery of 30 x Sulphur hexafluoride gas to Sherwood 330KV Substation.

3. PARTICULARS OF THE ELECTRICAL SYSTEM

The basic characteristics of the electrical system and equipment shall be as follows:

High Voltage system- 400KV Phase to phase with a steady state variation of ±6%, and for less than 1 minute to be ±10%.

4. PARTICULARS OF THE ENVIRONMENT

The Sulphur hexafluoride gas will be used in the environment with conditions as follows.

- **Ambient temperatures:**

(i) Maximum: 45 °C

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(ii) Minimum: minus 10 °C

(iii) Maximum daily average: 35 °C

- **Altitude:**

Average altitude of 1 500 metres above sea level. The design shall allow for reduced cooling effect due to high altitude.

- **Humidity:**

Humidity of 13mg per cubic metre absolute and 65% relative before storms with vapour pressure of 17mmHg.

- **Lightning:**

Frequent and severe lightning storms occur during summer months, with isoceraunic levels varying between 50 and 100 thunderstorm days per annum.

It is the supplier's responsibility to make himself familiar with any other climatic and physical conditions pertaining in Zimbabwe.

5. DETAILS OF THE SPECIFICATION

5.1 LANGUAGE, UNITS AND STANDARDS

All tenders, correspondence, description upon drawings, illustrations or instructions shall be in unambiguous English Language. SI units of measurements shall be used throughout.

Except where modified, ZETDC's specifications standards shall apply throughout.

5.2 Electrical properties

- Operating Frequency of 50Hz
- Ability to insulate in High Voltage System of 400KV (Phase-Phase)

5.3 MECHANICAL PROPERTIES:

- Gas contained in Steel cylinder

5.4 IDENTIFICATION & MARKING:

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Procurement ZETDC CC.ZW

The SF6 Gas cylinder shall be marked clearly with the following: -

- SF6 manufacture date
- SF6 Expiry date.
- Manufacturer's name or recognized trade mark, if any.
- Cylinder outside diameter and Wall Thickness.
- Cylinder capacity.
- Gas capacity.
- Gross weight of cylinder & gas.
- Working pressure & Test pressure.
- Safety precautions of use.

5.5 PACKAGING, TRANSPORTATION & STORAGE:

The SF6 shall be in a steel cylinder, with a sealed valve.

5.6 TEST REQUIREMENTS

Results of **Type tests or type test reports/certificates** carried out by an independent Technical Institute on previously manufactured SF6 gas must be submitted with the bid.

5.7 SPARES/ACCESSORIES/ DELIVERABLES

NIL

5.8 DOCUMENTATION REQUIREMENTS

- Operating instructions, Safety handling and all other documentation pertaining to the gas shall be supplied together with the SF6 gas in cylinder.

5.9 TRAINING REQUIREMENTS

NIL

5.10 FACTORY INSPECTIONS

- NIL

5.11 SITE VISIT

- NIL

6. TECHNICAL GUARANTEE SCHEDULE:

Please complete this schedule by stating the actual tendered specification and sign as indicated.

Name of Manufacturer: _____

Model: _____

Type: _____

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Item	Description	Units	Required	Actual	Remarks	Corresponding reference page in spec sheet (e.g. found on page 3, section 3.2 paragraph/line etc.)
1	Number of SF6 gas cylinders	Each	50			
2	Year of manufacture of gas in cylinder -	Year	Not before 2020			
3	Expiry date of gas in cylinder	Year	Not Earlier than 2022			
4	Cylinder outside diameter – not less than	mm	Bidder to provide			
5	Cylinder wall thickness – not less than	mm	Bidder to provide			
6	Cylinder capacity – not less than	litres	40			
7	Gas capacity – not less than	Cubic metres	6			
8	Gross weight of cylinder & gas – not less than	kg	50			
9	Material of gas cylinder		Steel			
10	Working pressure		150			

	- not less than	bar				
11	Test pressure – not less than	bar	250			
12	Air content(Nitrogen/ Oxygen)	%w	<0.04			
13	Moisture(Water)	ppmw	<15			
14	Carbon Tetra fluoride	%w	<0.01			
15	Acidity	ppmw	<0.3			
16	Mineral oil	ppmw	<10			
17	Toxicity	Toxicity	Non Toxic			
18	Product certification		Bidder to provide			
19	Cylinder condition		BRAND NEW			

Tenderer's Signature: _____ Date: _____

2.4 Declaration by the Accounting Officer

I declare that the procurement is based on neutral and fair technical requirements and bidder qualifications.

Eng. H. Choga 17/02/2023

Signed Date

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Part 3: CONTRACT

CONTRACT AGREEMENT

{For completion with the authorised representative of the Procuring Entity following Notification of Contract Award.}

Procurement Reference: .....

THIS CONTRACT AGREEMENT is made the [insert: date] day of [insert: month], [insert: year].

BETWEEN

(1) [insert complete name of Procuring Entity], a [insert description of type of legal entity, for example, an agency of the Ministry of .... of the Government of Zimbabwe, or corporation incorporated under the laws of Zimbabwe] and having its principal place of business at [insert full postal address of Procuring Entity] (hereinafter called "the Procuring Entity"), and

(2) [insert name of Contractor], a corporation incorporated under the laws of [insert: country of Contractor] and having its principal place of business at [insert full postal address of Contractor] (hereinafter called "the Contractor").

WHEREAS the Procuring Entity invited Bids for certain Services, viz., [insert brief description of Services] and has accepted a Bid by the Contractor for the performance of those Services in the sum of [insert Contract Price in words and figures, expressed in the Contract currency] (hereinafter called "the Contract Price").

THE PROCURING ENTITY AND THE CONTRACTOR AGREE AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the General and Special Conditions of Contract referred to below.

2. The following documents shall constitute the Contract between the Procuring Entity and the Contractor, and each shall be read and construed as an integral part of the Contract:

   (a) This Contract Agreement;

   (b) Special Conditions of Contract;

   (c) General Conditions of Contract;

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(d) Schedule of Requirements;

(e) The Contractor's Bid Submission Sheet, List of Services and Price Schedule and Statement of Methodology, Work Plan and Schedule;

(f) The Procuring Entity's Notification of Contract Award;

(g) [Add here any other document(s)].

3. This Contract Agreement shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract Documents, then the documents shall prevail in the order listed above.

4. In consideration for the payments to be made by the Procuring Entity to the Contractor as mentioned below, the Contractor hereby agrees with the Procuring Entity to provide the Services and to remedy any defects in them in conformity with the Contract.

5. The Procuring Entity hereby agrees to pay the Contractor, in consideration for the performance of the Services and the remedying of any defects in them, the Contract Price or such other sum as may become payable under the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed in accordance with the laws of Zimbabwe on the day, month and year indicated above.

For and on behalf of the Procuring Entity

Signed:	.....
Name:	
In the capacity of:	[Title or other appropriate designation]

For and on behalf of the Contractor

Signed:	.....
Name:	
In the capacity of:	[Title or other appropriate designation]

General Conditions of Contract

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Tel: 0242 750262
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Any resulting contract is subject to the Zimbabwe General Conditions of Contract (GCC) for the Procurement of Non-Consulting Services (copy available on the Authority's website) except where modified by the Special Conditions below.

ZETDC H/O PROCUREMENT
17 FEB 2023
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Special Conditions of Contract

Procurement Reference Number: ZETDC/DOM/10/2023

The clause numbers given in the first column correspond with the relevant clause number of the General Conditions of Contract.

GCC reference	Special Conditions
GCC 3.6 and 8.1	Authorised representatives: 1. The authorised representative of the Procuring Entity is [names and contact details, including address for delivery of notices]. 2. The authorised representative of the Contractor is {names and contact details, including address for delivery of notices}.
GCC 7.4	Ineligible countries: Nationals of the following countries are ineligible to be a Contractor or Sub-Contractor under this Contract. None
GCC 18.1	Liquidated damages: Liquidated Damages in terms of section 88 of the Act shall/ apply at a rate of one percent (1%) of the total cost of the order/job card per hour up to a maximum of 120 hours after which the contract may be cancelled.
GCC 19.1	Commencement of Services: The date or period of time for commencement of services is after signing of the contract and receipt of the order.
GCC 20.1	Completion of Services: The date for completion of Services or the period within which the Services are required to be performed is 10 hours on an underground cable whose spans length is up to 10km, after receipt of order.
GCC 22.2	Contract price: Costs specifically excluded from the Contract price are [list excluded cost items].
GCC 22.3	Payment schedule: The terms of payment shall be [State: i. For regularly performed services: the specified period (usually one calendar month) for which payment will be made for the total

GCC reference	Special Conditions
	amount of Services performed during that period;
GCC 23.1	Price adjustment: [State whether prices will be fixed for the Contract Period or any adjustment factor that shall apply.]
GCC 24.2	Payment procedure: [State any other documentation that must accompany the Contractor's invoice.]
GCC 28.1	Insurance to be taken out by the Contractor: [The risks and the coverage shall be as follows: (a) Third Party motor vehicle liability insurance in respect of motor vehicles operated in Zimbabwe by the Contractor or its Personnel or any Sub-Contractor or their Personnel, with a minimum coverage of [insert amount and currency]; (b) Third Party liability insurance, with a minimum coverage of [insert amount and currency]; (c) professional liability insurance, with a minimum coverage of [insert amount and currency]; (d) employer's liability and workers' compensation insurance in respect of the Personnel of the Contractor and of any Sub-Contractor, in accordance with the relevant provisions of laws of Zimbabwe, as well as, with respect to such Personnel, any such life, health, accident, travel or other insurance as may be appropriate; and (e) insurance against loss of or damage to equipment purchased in whole or in part with funds provided under this Contract. [Note: Delete what is not applicable].
GCC 30.1	Contract Administration Fee: The Contract Administration Fee set out in Part V of the Fifth Schedule of the Regulations is due upon the signing of the Contract and the applicable Fee is $ [State applicable Fee or delete].

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